

# WITCHAM PARISH COUNCIL



**CLERK:**

*Mrs S J Bell  
17 Astley Close, Sutton  
ELY, Cambs CB6 2PG  
Tel: 01353 778147*

**To All Members of the Council**

**You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 12 October 2022 at 7.30 pm in the Village Hall, Witcham, for the purpose of transacting the following business:**

MEMBERS: 6      QUORUM 3

## **A G E N D A**

**Chairman's welcome and instructions regarding any Covid-19 protection measures**

22/174 To receive and accept any apologies for absence

22/175 To receive any declarations of interest  
Councillors to declare any pecuniary interests in any items on the agenda.  
Councillors to declare any personal interests in any items on the agenda.  
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

22/176 Dispensations:  
To note any new Dispensations granted: Nil

22/177 Public Participation  
**To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))**

22/178 To approve and sign the minutes of the meeting held on 30 September 2022, and confirm agenda of same date.

22/179 Matters arising from previous minutes (for information only)

22/180 To receive reports from District and County Council representatives for October CCC circulated 3.10.22 DC to follow (circulated)

22/181 Planning Applications  
22/0600 15 Martins Lane proposed driveway. Amendments following highways consultation.

To note:  
22/01058/TRE 4 Silver Street T1 Silver Birch - Reduce and shape by 3.5 metres maintaining a good shape; T2 Cherry - Reduce crown width by 2 metres to improve

form and reduce spread over pathway; T3 Prunus - Reduce lowest laterals heading both towards and away from rear boundary by 2 metres and reduce top crown by 1.5 metres; T4 Eucalyptus - Reduce back to boundary removing 2.5 metres of growth; T5 Ash - Reduce back to boundary removing 2 metres of growth; T6 Variegated Maple - Remove secondary reverted limbs x3, remove lowest lateral over wall and reduce and shape crown by up to 2.5 metres maintaining a good shape.

To note the following ECDC decision

22/00649/FUL 5b Martins Lane Construction of partially single and partially two storey rear extension - approved

22/182 Annual Village Inspection

To receive reports and prioritise any further actions. (circulated)

22/183 Finance & Admin

- a) To approve receipts and payments for October 2022. (to follow)
- b) To review budget and confirm virements, including to discuss budget heading for proposed Neighbourhood Plan
- c) To discuss draft for 2023/24 Budget and Precept (to follow)
- d) To discuss archiving old records at County Council
- e) To receive update regarding renewal of Lease with RSPB for drove land at Ouse Washes (circulated)
- f) To discuss items for inclusion on next Parish Council Newsletter
- g) To note update on national salary award for staff – Employers' side offer (circulated 22.8.22)
- h) To consider purchase of poppy wreath and appointment of representative to attend Remembrance Sunday Service (MH)
- i) To consider draft village hall car park licence (circulated 12.7.22)

22/184 Recreation Ground

- a) To receive monthly report on weekly inspections of play equipment and recreation ground. (MH)
- b) To receive enquiry from City of Ely Cricket Club for permission to use recreation ground for matches during 2023 season
- c) To discuss new trees and tree works for recreation ground – JB

22/185 Play and Outdoor Fitness Refurbishment Project

To receive and consider Working Party's report and approve any recommendations. (to follow)

22/186 Neighbourhood Plan

To receive report and recommendations from Neighbourhood Plan Working Party (meeting notes previously circulated)

- a) To discuss and approve Neighbourhood Plan Working Party Terms of Reference (template from ACRE previously circulated)
- b) To discuss document circulated by Neighbourhood Plan Working Party "Local Plan Objectives"

22/187 Elean Business Park

Chairman to report on issues raised by residents regarding excessive high pitched noises and unsocial behaviour on Elean Business Park – racing restarted weekly since 27 August

22/188 Consultations

The Council is invited to comment on the following:

- a) CCC Transport Strategies covering Fenland, Huntingdonshire and the Cambridgeshire's Active Travel Strategy public survey. Closing date 7 November 2022 <https://consultcambs.uk.engagementhq.com/>.
- b) Review of ECDC Vulnerable Community Strategy – survey closes 30.10.22

- 22/189 MVAS – Speed cameras
- To report that a telegraph pole has been erected next to the streetlight outside the Kings development which will block the MVAS at The Slade and consider applying to re-site said bracket further down road.
  - To note September and October speed data and any update from village speedwatch co-ordinator
- 22/190 Street Lights and Highways
- To receive any items to bring to attention Highways Authority
  - To receive any update on streetlight outages at Westway Place (Sanctuary Hereward)
- 22/191 Correspondence (circulated)
- To receive and consider the following items of information/interest and invites:
- ECDC Rough Sleeping Estimate based on night/morning of 17/18 November  
ECDC Black sack delivery delays and arrangements for interim sacks  
ECDC Examination of the East Cambs Local Plan – Single Issue Review  
ECDC Changing Places toilets – a vital asset for East Cambridgeshire – invite expressions of interest (30.9.22)  
ACRE newsletter  
CCC Parish and County Forum minutes and flyers 21.9.22  
CCC Local Highways Initiative 2023/24 application information  
ECDC Leader's newsletter  
CAPALC and NALC Bulletins and newsletters  
CAPALC Councillor training sessions – Councillors, Chairmen, Carbon Literacy, Finance, planning, cemetery etc
- 22/193 Date of next meeting: 9 November 2022  
Review Actions

SJBell

S J Bell  
CLERK/RFO  
5 October 2022

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

#### **NOTES:**

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the ( *special* ) ( *confidential* ) nature of the business about to be transacted at Agenda Item ( *No* ) namely ( *state subject listed* ) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. ( *Mr/Mrs/Cllr* ..... ) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest' .